

**OUUMC PRESCHOOL PROGRAMS
GENERAL INFORMATION AND POLICIES
2009-2010**

ADMISSIONS POLICY- Mother's Morning Out (MMO) students must be 18 months or older by September 1, 2009. Discovery Day School (DDS) students must be three or four by September 1, 2009 and toilet-trained. Immunization Form 121 must be submitted at the time of registration along with a completed application and the registration/supply fee. Priority enrollment privileges are given to members of Oxford-University United Methodist Church and to returning students. Any additional openings will be available to the general public.

Registration packets will be accepted beginning Monday, February 2. Only fully completed applications which include a check for the registration / supply fee and Form 121s will be considered for placement. Priority registrants must reserve their places by noon on Friday, February 6. After that time, any openings will be offered to new students who are not church members. Non-priority registrants are encouraged to turn in applications as soon as possible beginning February 2.

HOURS – School begins at 9:00 AM with arrival from 8:45 AM until 9:00 AM. All MMO students and DDS three-year-olds dismiss at 11:45 AM with pickup from 11:45 AM until 12:00 noon. DDS four-year-olds dismiss at 12:00 noon with pickup from 12:00 until 12:15.

SCHEDULE – Discovery Day School starts in mid-August while Mother's Morning Out is on Tuesday and Thursday mornings beginning the day after Labor Day. Both programs closely follow the Oxford City Schools calendar for holidays and staff development.

FEE PAYMENT – The non-refundable fee of \$125.00 (\$100.00 registration plus the \$25.00 supply fee) must be paid at the time of registration. (Only checks for students accepted into the program will be deposited. Checks for students who are on the waiting list will not be deposited until an opening occurs.) Separate checks made out to "OUUMC Preschool Programs" should be written for each sibling if more than one child is being registered. MMO tuition is \$130.00 per month September through April. DDS tuition is \$140.00 per month, August through April, for the three days/week programs and \$215.00 per month, August through April, for the five days/week program. All DDS (not MMO) students must prepay the August, 2009 tuition no later than May 1, 2009s. Scholarships and partial scholarships based on need are available. For information on scholarships, please contact the director.